

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
AGENDA  
EXECUTIVE MEETING 6:00 P.M.  
REGULAR MEETING 6:30 P.M.  
JUNE 19, 2025  
BUTLER HIGH SCHOOL MEDIA CENTER**



**CALLED TO ORDER:**

**BY: \_\_\_\_\_, called the meeting to order at \_\_\_\_\_, and read the Open Meeting Statement, below:**

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco- Bloomingdale Representative



## **MOTION TO ENTER CLOSED SESSION**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

BE IT RESOLVED, by the Butler Board of Education on this \_\_\_\_ day of \_\_\_\_\_, 2025 at \_\_\_\_ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on \_\_\_\_\_ at \_\_\_\_ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the meeting was called back to public session at \_\_\_\_ PM.

**ANNOUNCEMENT(S):**

**CORRESPONDENCE:**

**DISTRICT RECOGNITION:**

**STUDENT REPRESENTATIVES:**

- **Sarah Bird and Sofia Biancamano**



**PRESENTATIONS:**

**APPROVAL OF MINUTES:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:**

May 8, 2025 executive meeting minutes.

May 8, 2025 regular meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

**SUPERINTENDENT'S REPORT:**

**a. Good News and Progress in Our Schools**

**b. HIB Report - Approval of HIB Self Assessment Report:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning May 6, 2025 through June 18, 2025.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	1	0	0	1
RBS	0	0	0	0
ADS	1	1	0	0

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco - Bloomingdale Representative



**COMMUNICATIONS:**

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - K. Smith
- b. NJ School Boards Delegate - M. Gogel
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):**

Public participation shall be governed by the following rules (Per District Policy #0167):

- 1. The Public participation period shall be for thirty minutes or fewer;
- 2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
- 3. Each statement made by a participant shall be limited to three minutes' duration;
- 4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 5. All statements shall be directed to the presiding officer;
- 6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.



**PERSONNEL AND POLICY - J. Tacinelli, Chair**

Personnel Committee Meeting Report

Policy Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions PP 53-25 through PP 60-25 as described below:**

- PP 53-25      Appointments\***
- PP 54-25      Approval of Affirmative Action Officer/Title\***
- PP 55-25      Approval of the Comprehensive Equity Plan Needs Assessment\***
- PP 56-25      Appointment of the Custodian of Records (OPRA)\***
- PP 57-25      Appointment of the HIPAA Compliance Privacy Official\***
- PP 58-25      Approval of BEA Side Bar Agreement\***
- PP 59-25      Approval of the Comprehensive Equity Plan\***
- PP 60-25      Approval of Side Bar Agreement\***

**Discussion:**

**ROLL CALL:**

A. Allison	A. Drucker	J. Karpowich
J. Tacinelli	H. Oguss	K. Smith
J. Tadros	C. Ziegler	M. Gogel

L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion PP 61-25 as described below:**

- PP 61-25      Appointments**

**Discussion:**

**ROLL CALL:**

A. Allison	A. Drucker	J. Karpowich
J. Tacinelli	H. Oguss	K. Smith
J. Tadros	C. Ziegler	M. Gogel

**RESOLUTIONS PP 53-25: APPOINTMENTS\***

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A:6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL****A. Administrative/ Office Personnel**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Melissa Quackenbush	Rescind	Supervisor of Special Education	\$102,000.00	DT	07/01/2025	06/30/2026	
Ryan Brown	Approve	Supervisor of Special Education	\$102,000.00	DT	07/01/2025	06/30/2026	
Anthony Rosamilia	Rescind	Technology & Audio Visual Support Specialist	\$63,860.00	DT	06/30/2025		
Anthony Rosamilia	Approve	Data and Systems Specialist	\$74,000.00	DT	07/01/2025	06/30/2026	
Matthew Moran	Approve	Technology & Audio Visual Support Specialist	\$57,000.00	DT	07/01/2025	06/30/2026	

**B. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Julia Poylangada	Approve	MA/1	\$61,973.00	BHS	09/01/2025	06/30/2026	
Hayley Presti	Approve	BA/1	\$57,770.00	BHS	09/01/2025	06/30/2026	
Steven Pocze	Approve	MA/1	\$61,973.00	BHS	09/01/2025	06/30/2026	
Tracy Ruitenberg	Approve	BA/6	\$60,870.00	BHS	09/01/2025	06/30/2026	
Rebecca Collette	Approve	MA/3	\$62,973.00	DT	09/01/2025	06/30/2026	Social Worker
Jeffrey White	Approve Retirement	BA/15	\$93,505.00	BHS	06/30/2025		For the purpose of retirement after 29 years of service to the Butler School District.
Nathalie Arboleda	Rescind	MA/7	\$67,573.00	DT	09/01/2025	06/30/2026	Non-Renewal for the 2025-2026 school year.
Lori Hunt	Approve Resignation	MA/15	\$95,183.00	BHS	06/18/2025		

**C. Substitute/Other**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Deanna Polons	Approve	Substitute Secretary	\$115.00/day	DT	06/19/2025	06/30/2026	

**D. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Boys Soccer	Approve	Steven Pocze	Assistant Coach	Fall	\$4,264.00	-	08/01/2025	11/30/2025	
Girls Volleyball	Approve	Alexandria Spellman	Head Coach	Fall	\$6,609.00	-	08/01/2025	11/30/2025	
Girls Volleyball	Approve	Julia Ring	Assistant Coach	Fall	\$4,264.00	-	08/01/2025	11/30/2025	

**E. Student Interns/Teacher**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion
Danielle Regan	Approve	BHS	MSU Counseling Program	Counseling	09/01/2025	12/17/2025	
Jason Soderstrom	Approve	BHS	WPU Counseling Program	Counseling	09/01/2025	06/30/2026	

**F. Non-Instructional**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Austin Mendel	Rescind	Paraprofessional	\$22,363.00	BHS	06/19/2025		
Austin Mendel	Approve	Custodian	\$42,550.00	BHS	07/01/2025	06/30/2026	
James Polons	Approve	Maintenance	\$52,277.00	DT	06/02/2025	06/30/2025	
James Polons	Approve	Maintenance	\$53,765.00	DT	07/01/2025	06/30/2026	
#5257	Approve	District Registrar	\$51,792.00	BHS	07/10/2025	08/21/2025	Employee is requesting medical leave. Employee will utilize sick, personal, and vacation days during leave. Employee will return 08/22/2025.
Lola Pate	Approve	Summer Tech	\$16.25/hr.	DT	06/19/2025	08/31/2025	
Thomas Cronin	Approve	Summer Tech	\$16.25/hr.	DT	06/12/2025	08/31/2025	Amended dates from 05/08/2025 agenda.

**G. Extra Duty Pay**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Rebecca Collette	Approve	CST	\$44.98/hr. NTE 10 hours	DT	07/01/2025	08/30/2025	10 Summer Hours
Steven Pocze	Approve	Athletic Event Worker	SY 2025-2026 Athletic Event Worker Rates	DT	09/01/2025	06/30/2026	
Michael Connors	Approve	AM Cafeteria Duty/Duty Substitute	\$27.78/session	BHS	09/01/2025	06/30/2026	
Michael Connors	Approve	Detention Supervisor	\$50.00/session	BHS	09/01/2025	06/30/2026	
Michael Connors	Approve	Saturday Detention Supervisor	\$50.00/hr.	BHS	09/01/2025	06/30/2026	
Jason Luciani	Approve	Duty Substitute	\$27.78/session	BHS	09/01/2025	06/30/2026	
Jason Luciani	Approve	Saturday Detention Supervisor	\$50.00/hr.	BHS	09/01/2025	06/30/2026	
Mauricio Penilla	Approve	Detention Supervisor	\$50.00/session	BHS	09/01/2025	06/30/2026	
Mauricio Penilla	Approve	Saturday Detention Supervisor	\$50.00/hr.	BHS	09/01/2025	06/30/2026	
JoAnn Roman	Approve	Detention Supervisor	\$50.00/session	BHS	09/01/2025	06/30/2026	
JoAnn Roman	Approve	Duty Substitute	\$27.78/session	BHS	09/01/2025	06/30/2026	
Karrie McNear	Approve	Saturday Detention Supervisor	\$50.00/hr.	BHS	09/01/2025	06/30/2026	
Amanda Phillips	Approve	AM Cafeteria Duty	\$27.78/session	BHS	09/01/2025	06/30/2026	
Amanda Phillips	Approve	Saturday Detention Supervisor	\$50.00/hr.	BHS	09/01/2025	06/30/2026	
Amanda Phillips	Approve	Detention Supervisor	\$50.00/session	BHS	09/01/2025	06/30/2026	
Marc Loveland	Approve	Saturday Detention Supervisor	\$50.00/hr.	BHS	09/01/2025	06/30/2026	
Reid Groder	Approve	AM Cafeteria Duty	\$27.78/session	BHS	09/01/2025	06/30/2026	

**RESOLUTION PP 54-25: APPROVAL OF AFFIRMATIVE ACTION OFFICER/TITLE\***

**RESOLVED**, the Board of Education appoints Mrs. Michelle Papa as Affirmative Action Officer/Title IX Officer, American with Disabilities ACT (A.D.A) Coordinator, and Gender Equity Officer.

**RESOLUTION PP 55-25: APPROVAL OF THE COMPREHENSIVE EQUITY PLAN NEEDS ASSESSMENT\***

**RESOLVED**, the Board of Education authorizes the Affirmative Action Team to conduct a Needs Assessment and to develop a Comprehensive Equity Plan for the 2025-2028 school years.





RESOLUTION PP 56-25: APPOINTMENT OF THE CUSTODIAN OF RECORDS (OPRA)\*

**RESOLVED**, the Board of Education approves the designation of Pamela Vargas as the Custodian of Records (OPRA) for the 2025-2026 school year.

RESOLUTION PP 57-25: APPOINTMENT OF THE HIPAA COMPLIANCE PRIVACY OFFICIAL\*

**RESOLVED**, the Board of Education approves the appointment of Pamela Vargas, as the HIPAA Compliance Privacy official and authorizes her to have access to “protected health information” (PHI)

RESOLUTION PP 58-25: APPROVAL OF BEA SIDE BAR AGREEMENT\*

**RESOLVED**, that the Board of Education approves the Side Bar Agreement between the Butler Board of Education and the Butler Education Association for the period of July 1, 2025 through June 30, 2026. The Side Bar agreement grants a stipend for Girls Volleyball Head Coach in the amount of \$6,609.00 and for Girls Volleyball Assistant Coach in the amount of \$4,264.00.

RESOLUTION PP 59-25: APPROVAL OF THE COMPREHENSIVE EQUITY PLAN\*

**RESOLVED**, the Board of Education authorizes the submission of the proposed 2025-2028 Comprehensive Equity Plan.

RESOLUTION PP 60-25: APPROVAL OF SIDE BAR AGREEMENT\*

**RESOLVED**, that the Board of Education approves the Side Bar Agreement between the Butler Board of Education and employee #5257 for the period of July 1, 2025 through June 30, 2026. The Side Bar agreement grants a one time carry over of 5 additional vacation days.

RESOLUTION PP 61-25: APPOINTMENTS

**RESOLVED**, the Board of Education approves the following appointment pending applicants’ completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Emily Mackin	Approve	BA/9	\$69,220.00	RBS	09/01/2025	06/30/2026	



Samantha Jo Jimenez	Approve	BA/10	\$71,825.00	ADS	09/01/2025	06/30/2026	Revised salary from the 05/08/2025 agenda.
---------------------	---------	-------	-------------	-----	------------	------------	--

**B. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Discussion

**C. Student Interns**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion
Jordan Gingold	Approve	ADS	Senior Service Project	Elementary Education	05/19/2025	06/18/2025	

**D. Non-Instructional**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Donna Rogers	Approve	Paraprofessional	\$1,000.00	ADS	09/01/2025	06/30/2025	Longevity Stipend

**E. Extra Duty Pay**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Richard Flynn	Approve	AM/PM Bus Duty	\$18.00/30 minute session	RBS	09/01/2025	06/30/2026	
Richard Flynn	Approve	Breakfast Duty	\$27.78/session	RBS	09/01/2025	06/30/2026	
Elisabeth Krauze	Approve	Summer Professional Development	\$438.43 per diem/NTE 1 day	RBS	07/21/2025	07/21/2025	
Jill Muller Rovell	Approve	Summer Professional Development	\$459.45 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	
Mary Lawler	Approve	Summer Professional Development	\$517.95 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	
Allison Kreisinger	Approve	Summer Professional Development	\$346.10 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	
Marie Endres	Approve	Summer Professional Development	\$486.42 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	
Lillian Faust	Approve	Summer Professional	\$296.35 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	



		Development					
Alexa Wyszowski	Approve	Summer Professional Development	\$317.37 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	
Allison Kenny	Approve	Summer Professional Development	\$319.87 per diem/NTE 1 day	RBS	07/21/2025	07/21/2025	
Melissa Paulison	Approve	Summer Professional Development	\$454.90 per diem/NTE 1 day	RBS	07/21/2025	07/21/2025	
Melanie Gashler	Approve	Summer Professional Development	\$454.90 per diem/NTE 1 day	RBS	07/21/2025	07/21/2025	
Carolyn Holl	Approve	Summer Professional Development	\$424.66 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	
Desiree Ventrella	Approve	Summer Professional Development	\$356.61 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	
Jessica Najdek	Approve	Summer Professional Development	\$312.37 per diem/NTE 1 day	ADS	07/21/2025	07/21/2025	

**F. Substitute/Other**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Abigail DeVore	Approve	Long Term Substitute	\$285.20/day	ADS	06/03/2025	06/18/2025	
Melanie Gashler	Approve	ESY Substitute Teacher	\$100.00/day	ADS	06/23/2025	07/18/2025	ESY Program
Kaitlyn Allison	Approve	ESY Substitute Teacher	\$100.00/day	ADS	06/23/2025	07/18/2025	ESY Program

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - J. Tadros, Chair****Committee Meeting Report**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 75-25 through CIS 82-25, as described below:**

- CIS 75-25**      **Approval of Professional Development\***  
**CIS 76-25**      **Approval of Fundraisers\***  
**CIS 77-25**      **Approval of Community Based Instruction Sites for ESY\***  
**CIS 78-25**      **Approval of Homebound/Bedside Instruction\***  
**CIS 79-25**      **Renewal of Homebound/Bedside Instruction\***  
**CIS 80-25**      **Approval of Service Providers\***  
**CIS 81-25**      **Approval of Out-of-District Public Placements for 2025 ESY and 2025-2026 SY\***  
**CIS 82-25**      **Approval of Out-of-District Private Placements for 2025 ESY and 2025-2026 SY\***

**Discussion:**

**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 83-25 through CIS 86-25, as described below:**

**CIS 83-25 Approval of Professional Development**

**CIS 84-25 Approval Of Field Trips**

**CIS 85-25 Approval of Homebound/Bedside Instruction**

**CIS 86-25 Approval of Out-of-District Private Placements for 2025 ESY and 2025-2026 SY**

**Discussion:****ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

**RESOLUTION CIS 75-25: APPROVAL OF PROFESSIONAL DEVELOPMENT\***

**RESOLVED**, the Board of Education approves the following professional days for the 2025-2026 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
08/01/2025 - 10/31/2025	National Athletic Trainers Association	NATA Clinical Symposium On Demand	\$495.00	Sven Lilienthal
07/24/2025	NJ GAIN	NJ GAIN Summer Roundtable	\$14.10	Michelle Papa
06/07/2025 - 06/10/2025	Adobe & DECA	DECA Luminary Program	\$0.00	Lisa Chestnutt

**RESOLUTION CIS 76-25: APPROVAL OF FUNDRAISERS\***

**RESOLVED**, the Board of Education approves the attached fundraisers and activities for the 2025-2026 school year:

**RESOLUTION CIS 77-25: APPROVAL OF COMMUNITY BASED INSTRUCTION SITES FOR ESY\***

**RESOLVED**, the Board of Education approves the following community based instruction sites for the 2025-2026 extended school year:

Company Name	Location
Wawa	1512 NJ-23 Butler, NJ 07405
CVS Pharmacy	1506 NJ-23 Butler, NJ 07405
Anthony Francos Pizza	1516 NJ-23 Butler, NJ 07405
Panera Bread	1516 NJ-23 Butler, NJ 07405
Outback Steakhouse	1538 NJ-23 Butler, NJ 07405
Butler Public Library	1 Ace Road Butler, NJ 07405
Butler Museum	221 Main Street Butler, NJ 07405
Bagel Nosh	138 Main Street Butler, NJ 07405
Dunkin Donuts	307 Main Street Butler, NJ 07405
Butler Police Station	10 High Street Butler NJ, 07405
Butler Fire House	26 Carey Avenue Butler, NJ 07405

**RESOLUTION CIS 78-25: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION\***

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#81969/Butler	10	05/19/2025	10	06/18/2025

**RESOLUTION CIS 79-25: RENEWAL OF HOMEBOUND/BEDSIDE INSTRUCTION\***

**RESOLVED**, the Board of Education approves the renewal of Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#95000/Butler	10	05/19/2025	10	06/18/2025

RESOLUTION CIS 80-25: APPROVAL OF SERVICE PROVIDERS\*

**RESOLVED**, the Board of Education approves the following service providers for the 2025 extended school year and 2025-2026 school year:

Provider	Location	Services	Cost
Platt Psychiatric Associates, L.L.C.	Cedar Grove, NJ	Psychiatric Evaluations	\$1,300.00/Evaluation

RESOLUTION CIS 81-25: APPROVAL OF OUT-OF-DISTRICT PUBLIC PLACEMENTS FOR 2025 ESY AND 2025-2026 SY\*

**RESOLVED**, the Board of Education approves the following out-of-district public placements for the 2025 extended school year and 2025-2026 school year:

Student ID Number	District	School Attending	Dates	Tuition	Extraordinary Services	Account
#95531	Butler	Central Park School (ESCMC)	<u>ESY</u> : 07/01/25 - 08/08/25	<u>ESY</u> : \$5,239.00	<u>ESY</u> : \$4,160.00	11-000-100-565-00-000

RESOLUTION CIS 82-25: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENTS FOR 2025 ESY AND 2025-2026 SY\*

**RESOLVED**, the Board of Education approves the following out-of-district private placements for the 2025 extended school year and 2025-2026 school year:

Student ID Number	District	School Attending	Dates	Tuition	Extraordinary Services	Account
#77113	Butler	Academy 360: Upper School	07/01/25 - 06/30/26	<u>ESY</u> : \$10,306.78 <u>SY</u> : \$85,733.67	N/A	11-000-100-566-00-000
#94910	Butler	CTC Academy	07/07/25 - 06/30/26	<u>ESY</u> : \$11,684.00 <u>SY</u> : \$92,964.00	N/A	11-000-100-566-00-000
#95687	Butler	Sage Alliance Rochelle	<u>ESY</u> : 06/23/25 - 07/25/25	<u>ESY</u> : \$6,573.36 <u>SY</u> :	N/A	11-000-100-566-00-000



		Park	<u>SY:</u> 09/02/25 - 06/30/26	\$78,622.20		
#94768	Butler	Sage Alliance Rochelle Park	<u>ESY:</u> 06/23/25 - 07/25/25 <u>SY:</u> 09/02/25 - 06/30/26	<u>ESY:</u> \$6,573.36 <u>SY:</u> \$78,622.20	N/A	11-000-100- 566-00-000
#94983	Butler	Chancellor Academy	07/01/25 - 06/30/26	<u>ESY:</u> \$9,460.00 <u>SY:</u> \$86,559.00	N/A	11-000-100- 566-00-000
#95576	Butler	Garden Academy	07/01/25 - 06/30/26	<u>ESY:</u> \$19,837.80 <u>SY:</u> \$119,026.80	N/A	11-000-100- 566-00-000

**RESOLUTION CIS 83-25: APPROVAL OF PROFESSIONAL DEVELOPMENT**

**RESOLVED**, the Board of Education approves the following professional days for the 2025-2026 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
07/31/2025	Bureau of Education & Research	Meeting the Needs of Gifted Students/Michelle Swain	\$295.00	Jaclyn Amato

**RESOLUTION CIS 84-25: APPROVAL OF FIELD TRIPS**

**RESOLVED**, the Board of Education approves the following field trips for the 2024-2025 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
06/05/2025 (Rain Date from 05/14/2025)	ADS	Skylands Stadium	Ryan Kelly Karen Lomascola Dan Clark Nicole Neumann Amy Silverstein Lillian Faust Samantha Jo Jimenez	\$27.00 per student

RESOLUTION CIS 85-25: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#20670/Butler	3	06/04/2025	10	06/18/2025
#95429/Butler	7	05/05/2025	10	06/18/2025

RESOLUTION CIS 86-25: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENTS FOR 2025 ESY AND 2025-2026 SY

**RESOLVED**, the Board of Education approves the following out-of-district private placements for the 2025 extended school year and 2025-2026 school year:

Student ID Number	District	School Attending	Dates	Tuition	Extraordinary Services	Account
#95545	Butler	Academy 360: Lower School	07/01/25 - 06/30/26	ESY: \$9,912.98 SY: \$82,457.97	ESY: \$5,060.00 SY: \$42,090.00	11-000-100-566-00-000
#95720	Butler	Windsor Learning Center	07/07/25 - 06/30/26	ESY: \$11,010.00 SY: \$66,060.00	N/A	11-000-100-566-00-000

**FINANCE - C. Ziegler, Chair**

## Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions FIN 99-25 through FIN 147-25, as described below:**

- FIN 99-25 Bills and Claims and Payroll Report\***
- FIN 100-25 Open Purchase Order Reports\***
- FIN 101-25 Transfers\***
- FIN 102-25 Reports of the Secretary and Treasurer\***
- FIN 103-25 Awarding of Contract for Professional Services without Competitive Bids\***
- FIN 104-25 Rescind: *FIN 92-25 Approval of Contract with Maschio's Food Services, Inc.*\***
- FIN 105-25 Approval of Contract with Maschio's Food Services, Inc.\***
- FIN 106-25 Designation of Board of Education Accounts and Required Signatures\***





- FIN 107-25 Eligible Financial Depository Institutions and Depository for Public Funds\***
- FIN 108-25 Designation of Provident Bank for District's Mandatory Direct Deposit Program\***
- FIN 109-25 Voiding and Stop Payments of Outstanding Checks\***
- FIN 110-25 Uniform Minimum Chart of Accounts\***
- FIN 111-25 Companies Providing Tax Sheltered Annuity\***
- FIN 112-25 Designation of Board's Agents to Request State and Federal Funds\***
- FIN 113-25 Procurement of Goods and Services Through State Agency\***
- FIN 114-25 Appointment of the Qualified Purchasing Agent\***
- FIN 115-25 Establishment of the Petty Cash Fund\***
- FIN 116-25 Authorization for the Business Administrator/Board Secretary to Request Bids\***
- FIN 117-25 Designation of the Board of Education's Claims Auditor\***
- FIN 118-25 Renewal of Joint Purchasing Agreements\***
- FIN 119-25 Approval of Procedure on Over Expenditures of Funds\***
- FIN 120-25 Designation of Benefits Broker of Records\***
- FIN 121-25 Appointment of the Board's Risk Management Consultant\***
- FIN 122-25 Approval of the Payment Schedule Receipt of the Tax Levy\***
- FIN 123-25 Renewal of Ameriflex Contract\***
- FIN 124-25 Renewal/Awarding or Expiring Contracts\***
- FIN 125-25 Agreement with Phoenix Advisors\***
- FIN 126-25 Approval of Contract with Kroll, LLC\***
- FIN 127-25 Approval of Transfer of Money into a Capital Reserve Account\***
- FIN 128-25 Approval of Transfer of Money into a Maintenance Reserve Account\***
- FIN 129-25 Participation Addendum with Celco Partnership, D/B/A Verizon Wireless\***
- FIN 130-25 Disposal of Equipment \***
- FIN 131-25 Approval of District's Sale of Surplus Property\***
- FIN 132-25 Approval of Educational Data Services, Inc.\***
- FIN 133-25 Renewal of PaySchools Contract\***
- FIN 134-25 Approval of Renewal of Strauss Esmay Associates, LLP.\***
- FIN 135-25 Approval of Contract with Rivalry Sports Medicine for the 2025-2026 School Year\***
- FIN 136-25 Approval of Contract with A.M.E., Inc.\***
- FIN 137-25 Agreement with Gianforcaro Architects, Engineers, and Planners - Architect of Record for the 2025-2026 School Year\***
- FIN 138-25 Joint Transportation Agreement with Educational Services Commission of Morris County for the 2025-2026 School Year\***
- FIN 139-25 Schenck Price Smith & King, LLP\***
- FIN 140-25 Approval of Agreement with Educational Services Commission of Morris County for Professional Services for Professional Support/Non-Public Services for the 2025-2026 SY\***
- FIN 141-25 Approval of Agreement with Sussex County Educational Services Commission for Ancillary Educational Services for 2025-2026 SY\***
- FIN 142-25 Insurance Coverage\***
- FIN 143-25 Renewal of Agreement with Encore Fire Protection/(ACT)\***
- FIN 144-25 Approval of Agreement with Educational Services Commission of Morris County For the Bidding/Purchasing Program for 2025-2026 SY\***
- FIN 145-25 Approval of Contract with Educere for the 2025-2026 SY\***
- FIN 146-25 Approval of Agreement with The Stepping Stones Group, LLC for the 2025-2026 SY\***



**FIN 147-25 Approval of Agreement with Hand over Hand for 2025 ESY and 2025-2026 SY\***

**Discussion:**

**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion FIN 148-25, as described below:**

**FIN 148-25 Approval of Arrow Elevator Inc. Maintenance Agreement for the 2025-2026 SY**

**Discussion:**

**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

**RESOLUTION FIN 99-25: BILLS AND CLAIMS AND PAYROLL REPORT\***

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$4,756,452.16** and further move that the following bills drawn on the current account in the total amount of **\$369,176.50** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

**RESOLUTION FIN 100-25: OPEN PURCHASE ORDER REPORTS\***

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$278,597.58**.

**RESOLUTION FIN 101-25: TRANSFERS\***

**RESOLVED**, the Board of Education approves transfers for the month of **May 31, 2025** as presented and on file in the Board Office.

**RESOLUTION FIN 102-25: REPORTS OF THE SECRETARY AND TREASURER\***

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **April 30, 2025** and **May 31, 2025** Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e),



and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 103-25: AWARDING OF CONTRACT FOR PROFESSIONAL SERVICES WITHOUT COMPETITIVE BIDS\*

**RESOLVED**, the Board of Education approves the following resolution:

**Whereas**, there exists a need for legal services, auditing, architectural services, and physician services, and,

**Whereas**, there are funds available for these purposes, and,

**Whereas**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. Requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised,

**Now, therefore be it resolved**, by the Butler Board of Education as follows:

Methfessel & Werbel be appointed to provide legal services at a rate of \$170 per hour for the 2025-2026 school year.

Parker McCay P.A. be appointed to provide special legal counsel related to the Board's sending-receiving relationship with the Bloomingdale School District, for the 2025-2026 school year, at the hourly rate of \$185 for all attorneys.

Porzio, Bromberg & Newman, P.C. be appointed to provide special legal counsel for the 2025-2026 school year, at the hourly rate of \$435 for senior attorneys. The rates for associates and paralegals will remain at \$295 and \$175 per hour.

Wielkottz & Company, LLC., be appointed auditing and accounting services for the year ended June 30, 2025, at a cost of \$27,000, as per proposal of April 24, 2025.

Dr. Vincent McInerney be appointed as school physician, at the annual rate of \$12,000 and \$300 per game for coverage at home football games, for the 2025-2026 school year.

These appointments are made without competitive bidding as "Professional Services" under the provisions of N.J.S.A. 40:11-1 et. seq. Because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

**Be It Further Resolved**, a brief notice of this action shall be printed once in the Suburban Trends as required by law within ten (10) days of its passing, stating its nature, duration, service and amount, and that the resolution and terms of their appointments are on file in the office of the Board of Education in the following form:

**NOTICE OF AWARD OF PROFESSIONAL SERVICES**

At its Regular Meeting of June 19, 2025, the Butler Board of Education authorized the awarding of



contracts to:

Methfessel & Werbel be appointed to provide legal services at a rate of \$170 per hour for the 2025-2026 school year.

Parker McCay P.A. be appointed to provide special legal counsel related to the Board's sending-receiving relationship with the Bloomingdale School District, for the 2025-2026 school year, at the hourly rate of \$185 for all attorneys.

Porzio, Bromberg & Newman, P.C. be appointed to provide special legal counsel for the 2025-2026 school year, at the hourly rate of \$435 for senior attorneys. The rates for associates and paralegals will remain at \$295 and \$175 per hour.

Wielkottz & Company, LLC be appointed auditing and accounting services for the year ended June 30, 2025, at a cost of \$27,000, as per proposal of April 24, 2025.

Dr. Vincent McNerney be appointed as school physician, at the annual rate of \$12,000 and \$300 per game for coverage at home football games, for the 2025-2026 school year.

**RESOLUTION FIN 104-25: RESCIND: FIN 92-25 APPROVAL OF CONTRACT WITH MASCHIO'S FOOD SERVICES, INC.\***

***WHEREAS**, the Board of Education has concluded that the proposal submitted by Maschio's Food Services Inc. is the most advantageous to the School District, price and other factors considered;*

***NOW, THEREFORE, BE IT RESOLVED** that the Butler Board of Education approve and award a contract for School Food Service Management for the 2025-2026 school year, with an option for four (4) one (1) year extensions thereafter at the Board's discretion, to Maschio's Food Services Inc. located at 525 East Main Street, Chester, NJ 07930 for the total (expenses) cost of \$512,268.84.*

*It is the recommendation of the Business Administrator that the Butler Board of Education award the contract to Maschio's Food Services Inc. (hereinafter referred to as the "FSMC"), subject to the following contractual provisions:*

*The FSMC shall receive, in addition to the costs of operation, a Flat Fee of \$26,000 for the 2025-2026 School year to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fees to the Food Service Management Company.*

*The FSMC guarantees that the return to the District from the Food Service Program for the 2025-2026 school year will be Twelve Thousand Five Hundred Dollars (\$12,500). If the annual operating statement shows a return less than the aforementioned amount, the FSMC will pay the difference between the actual and the guaranteed amount. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.*

- *Reimbursement rates for Food Service Program meals shall not be less than those stated in the request for proposal.*
- *The value of USDA donated foods received shall not be less than the value of USDA donated*



*foods received during the prior year.*

- *The mix and quantity of USDA donated foods shall not change from the mix and quantity received the prior school year so as to increase actual food costs over the level of projected food cost.*
- *The SFA shall work with Maschio's in a commercially reasonable manner to acquire USDA processed commodities for a total price (including all applicable costs and fees) commensurate with the then-current market price for a comparable commercial item.*
- *There shall be at least one hundred seventy – eight (178) full-service days where breakfast is served for the Current Year.*
- *There shall be at least One Hundred Seventy-Five (175) full-service days where lunch is served in the Current Year.*
- *The average daily student enrollment for the Current Year shall be at least 1157.*

*In the event any of the foregoing conditions or assumptions is not met during the Current Year, Maschio's obligation shall be reduced by the amount of any increase in SFA's Total Food Service Costs or reduction in Gross Receipts which is attributable to the changes in such conditions or assumptions. In the event the District requests a change (other than a material change that would necessitate commencement of a new RFP process) in a phase of the Food Service Program that would result in a decrease in Gross Receipts or an increase in Total Food Service Costs from the amounts set forth in the Projected Food Service Budget, Maschio's shall advise the District of its estimate of the increase in the Total Food Service Costs or decrease in Gross Receipts attributable to such requested change, and the budget, shall be adjusted to reflect such estimated increase in Total Food Service Costs or decrease in Gross Receipts.*

**RESOLUTION FIN 105-25: APPROVAL OF CONTRACT WITH MASCHIO'S FOOD SERVICES, INC.\***

**WHEREAS**, the Board of Education has concluded that the proposal submitted by Maschio's Food Services Inc. is the most advantageous to the School District, price and other factors considered;

**NOW, THEREFORE, BE IT RESOLVED** that the Butler Board of Education approve and award a contract for School Food Service Management for the 2025-2026 school year, with an option for four (4) one (1) year extensions thereafter at the Board's discretion, to Maschio's Food Services Inc. located at 525 East Main Street, Chester, NJ 07930 for the total (expenses) cost of \$512,268.84.

It is the recommendation of the Business Administrator that the Butler Board of Education award the contract to Maschio's Food Services Inc. (hereinafter referred to as the "FSMC"), subject to the following contractual provisions:

The FSMC shall receive, in addition to the costs of operation, a Flat Fee of \$26,000 for the 2025-2026 School year to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fees to the Food Service Management Company.



RESOLUTION FIN 106-25: DESIGNATION OF BOARD OF EDUCATION ACCOUNTS AND REQUIRED SIGNATURES\*

**RESOLVED**, the Board of Education approves the designation of Board of Education Accounts and required signatures for the 2025-2026 school year:

GENERAL FUND ACCOUNT

3 Signatures

Board President or Vice-President, Board Secretary, and Treasurer or Alternate Treasurer

PAYROLL ACCOUNT

2 Signatures

Treasurer or Alternate Treasurer and Board Secretary

AGENCY ACCOUNT

2 Signatures

Treasurer, Alternate Treasurer, Board Secretary, Secretary to the Business Administrator or Payroll & Benefits

CAFETERIA ACCOUNT

2 Signatures

Board Secretary, Secretary to the Business Administrator, Treasurer or Alternate Treasurer, or Payroll & Benefits

PETTY CASH ACCOUNT

2 Signatures

Board Secretary, Payroll & Benefits, Treasurer or Alternate Treasurer, or Accounts Payable/Receivable

UNEMPLOYMENT TRUST ACCOUNT

2 Signatures

Board Secretary, Secretary to the Business Administrator, Treasurer or Alternate Treasurer, or Payroll & Benefits

HIGH SCHOOL ACTIVITIES ACCOUNT

1 Signature (upon written approval by the High School Principal or High School Assistant Principal or Superintendent of Schools)

Board Secretary, Secretary to the Business Administrator, or Payroll & Benefits

HIGH SCHOOL SCHOLARSHIP ACTIVITIES ACCOUNT

2 Signatures (upon written approval by the High School Principal or High School Assistant Principal or Superintendent of Schools)

Board Secretary, Secretary to the Business Administrator, or Payroll & Benefits

HIGH SCHOOL ATHLETIC ACCOUNT

1 Signature (upon written approval by the Athletic Director)





Athletic Director, Board Secretary

RICHARD BUTLER SCHOOL ACTIVITIES ACCOUNT

\_\_\_\_ 1 Signature (upon written approval by the RBS Principal)  
RBS Principal, Board Secretary

AARON DECKER SCHOOL ACTIVITIES ACCOUNT

\_\_\_\_ 1 Signature (upon written approval by the ADS Principal)  
ADS Principal, Board Secretary

RBS "MARGARET E. WILLIAMS" MEMORIAL FUND

\_\_\_\_ 1 Signature  
RBS Principal, Board Secretary

CAPITAL RESERVE ACCOUNT

\_\_\_\_ 3 Signatures  
Board President or Vice-President, Board Secretary, Treasurer or Alternate Treasurer

FLEXIBLE SPENDING ACCOUNT

\_\_\_\_ 2 Signatures  
Treasurer or Alternate Treasurer, Board Secretary, Secretary to the Business Administrator or Payroll & Benefits

JOHN RICKER SCHOLARSHIP CD

\_\_\_\_ 1 Signature  
Board Secretary or Payroll & Benefits

PAYNE SCHOLARSHIP ACCOUNT

\_\_\_\_ 2 Signatures  
Board Secretary, Secretary to the Business Administrator, Treasurer or Alternate Treasurer, or Payroll & Benefits

RESOLUTION FIN 107-25: ELIGIBLE FINANCIAL DEPOSITORY INSTITUTIONS AND DEPOSITORY FOR PUBLIC FUNDS\*

**RESOLVED**, the Board of Education authorizes the Business Administrator/Board Secretary to invest Board of Education funds in such instruments as he/she is legally empowered under the Statutes of the State of New Jersey through the following eligible financial depository institutions and governmental agencies; and any other institution eligible to act as depository for public funds when in the best interest of Butler Board of Education, noting entities are in compliance with Chapter 271 NJSA 19:44A-20, 26 where applicable:

State of New Jersey Cash Management Fund  
Provident Bank

**RESOLUTION FIN 108-25: DESIGNATION OF PROVIDENT BANK FOR DISTRICT'S MANDATORY DIRECT DEPOSIT PROGRAM\***

**RESOLVED**, the Board of Education designates Provident Bank to be used for the district's mandatory Direct Deposit Program.

**RESOLUTION FIN 109-25: VOIDING AND STOP PAYMENTS OF OUTSTANDING CHECKS\***

**RESOLVED**, the Board of Education approves the voiding and stop payments of the following outstanding checks, dated more than six months ago:

**General Fund Account:**

Check #	Date	Amount
43519	2/21/2025	\$588.50
43520	2/21/2025	\$588.50

**Payroll Account:**

Check #	Date	Amount
73005	11/27/2024	\$643.75

**Payroll Agency:**

Check #	Date	Amount
4672	9/18/2024	\$960.30
4673	9/18/2024	\$51.20

**Cafeteria Account:**

Check #	Date	Amount
3739	9/23/2024	\$5.85
3753	9/23/2024	\$2.50
3758	9/23/2024	\$15.00





3760	9/23/2024	\$1.00
3761	9/23/2024	\$12.50
3764	9/23/2024	\$2.30
3779	9/23/2024	\$3.90
3787	9/23/2024	\$26.05
3793	10/18/2024	\$3.40
3794	10/18/2024	\$1.30
3795	10/18/2024	\$20.75
3799	10/18/2024	\$2.05

**High School Activities Account:**

<b>Check #</b>	<b>Date</b>	<b>Amount</b>
15215	1/9/2024	\$150.00

**High School Athletic Association Account:**

<b>Check #</b>	<b>Date</b>	<b>Amount</b>
3071	2/1/2024	\$100.00
3071	2/1/2024	\$95.00
3114	3/25/2024	\$200.00
4357	12/20/2024	\$66.00

**Richard Butler School Activities Account:**

<b>Check #</b>	<b>Date</b>	<b>Amount</b>
1923	6/5/2024	\$197.33

**RESOLUTION FIN 110-25: UNIFORM MINIMUM CHART OF ACCOUNTS\***

**RESOLVED**, the Board of Education approves the Uniform Minimum Chart Accounts for New Jersey Public Schools as per NJAC 6A:23-2.12 for the 2025-2026 school year.



RESOLUTION FIN 111-25: COMPANIES PROVIDING TAX SHELTERED ANNUITY\*

**RESOLVED**, the Board of Education approves the following companies to provide Tax Sheltered Annuity salary reduction agreements:

Equitable - 403B and 457  
First Investors - 403B  
Great American Financial Resources, Inc, Life Insurance Division - 403B (GAFRI/GALIC)  
Lincoln Investment Planning, Inc. - 403B  
Lincoln National Life Insurance Company - 403B  
Metlife Resources - 403B  
The Variable Annuity Life Insurance Company (VALIC) - 403B and 457  
Security Benefit - 403b  
OMNI Group - Tax shelter service provider

RESOLUTION FIN 112-25: DESIGNATION OF BOARD'S AGENTS TO REQUEST STATE AND FEDERAL FUNDS\*

**RESOLVED**, the Board of Education approves the following Resolution:

**RESOLVED**, the Superintendent of Schools and the Business Administrator/Board Secretary for the Butler Board of Education or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2025-2026 school year.

RESOLUTION FIN 113-25: PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY\*

**RESOLVED**, the Board of Education approves the following resolution authorizing the procurement of goods and services through state agencies effective for the 2025-2026 school year.

**Whereas**, Title 18A:18A-10 provides that "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property", and

**Whereas**, The Butler Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**Whereas**, the Butler Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the Butler School District.

**Now, therefore, it resolved that** the Butler Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract utilized.



RESOLUTION FIN 114-25: APPOINTMENT OF THE QUALIFIED PURCHASING AGENT\*

**RESOLVED**, the Board of Education approves the following resolution, effective for the 2025-2026 school year:

**Whereas**, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter; and

**Whereas**, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board Resolution; and

**Whereas**, N.J.S.A. 18A-18A-37C provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board Resolution; and

**Now, therefore be it resolved**, that the Butler Board of Education, pursuant to the statutes cited above, hereby appoints Pamela Vargas, Business Administrator/Board Secretary, as its duly authorized the Qualified Purchasing Agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Butler School District; and

**Be it further resolved**, Pamela Vargas is hereby authorized to award contracts on behalf of the Butler School Board of Education that are in the aggregate less than 15% of the Bid Threshold (currently \$6,600) without soliciting competitive quotations; and

**Be it further resolved**, Pamela Vargas is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently (\$6,600) but less than the bid threshold of \$44,000.

WHEREAS, Pamela Vargas, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

NOW, THEREFORE BE IT RESOLVED that the Butler Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Pamela Vargas, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

RESOLUTION FIN 115-25: ESTABLISHMENT OF THE PETTY CASH FUND\*

**RESOLVED**, the Board of Education authorizes the Board Secretary to establish the following Petty Cash Fund effective for the 2025-2026 school year in the amount of \$750 in accordance with N.J.S.A. 18A:4-15 and N.J.S.A. 19-13 and Title 6 of the N.J.A.C. 6:20-2.10.

**And further be it resolved**, to establish a maximum single Petty Cash expenditure of \$250 not to be exceeded without prior approval by the Board Secretary.



**And further be it resolved,** that each account be replenished within a period of time not to exceed sixty (60) days without prior approval of the Board Secretary.

**RESOLUTION FIN 116-25: AUTHORIZATION FOR THE BUSINESS ADMINISTRATOR/BOARD SECRETARY TO REQUEST BIDS\***

**RESOLVED,** the Board of Education authorizes the Business Administrator/Board Secretary to request bids for any goods or services as needed by the District for the 2025-2026 school year.

**RESOLUTION FIN 117-25: DESIGNATION OF THE BOARD OF EDUCATION'S CLAIMS AUDITOR\***

**RESOLVED,** the Board of Education authorizes that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct prepayment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2025-2026 school year.

**RESOLUTION FIN 118-25: RENEWAL OF JOINT PURCHASING AGREEMENTS\***

**RESOLVED,** the Board of Education renews the following Joint Purchasing Agreements, per N.J.S.A. 18A:18A-11 for the 2025-2026 school year.

Education Services Commission of New Jersey (ESCNJ) - Formerly Middlesex Regional  
Educational Services Commission (MRESC)  
Hunterdon County Educational Services Commission  
Morris County Cooperative Pricing Council (MCCPC)  
Pittsgrove Township Board of Education  
Sussex County Educational Services Commission (SCESC)

**RESOLUTION FIN 119-25: APPROVAL OF PROCEDURE ON OVER EXPENDITURES OF FUNDS\***

**RESOLVED,** the Board of Education approves a procedure for the 2025-2026 school year on over expenditures of funds, authorizing the Board Secretary to transfer funds beyond the level of the uniform minimums, Charts of Accounts (Handbook 2R2), as per N.J.A.C. 6:20-2A. 10A2 as per G.A.A.P. requirements.

**RESOLUTION FIN 120-25: DESIGNATION OF BENEFITS BROKER OF RECORDS\***

**RESOLVED,** the Board of Education approves the designation of Balken Risk Management as Benefits Broker of Record for the 2025-2026 school year.

**RESOLUTION FIN 121-25: APPOINTMENT OF THE BOARD'S RISK MANAGEMENT CONSULTANT\***

**RESOLVED,** the Board of Education approves the appointment of Balken Risk Management Services,



LLC as the Board's Risk Management Consultant for the 2025-2026 school year.

**RESOLUTION FIN 122-25: APPROVAL OF THE PAYMENT SCHEDULE RECEIPT OF THE TAX LEVY\***

**RESOLVED**, the Board of Education approves the payment schedule to receive the current expense tax levy and the debt service tax levy for the 2025-2026 school year as follows:

Wednesday, July 16, 2025
Wednesday, August 20, 2025
Wednesday, September 17, 2025
Wednesday, October 22, 2025
Wednesday, November 5, 2025
Wednesday, December 17, 2025
Wednesday, January 21, 2026
Wednesday, February 18, 2026
Wednesday, March 18, 2026
Wednesday, April 22, 2026
Wednesday, May 20, 2026
Wednesday, June 17, 2026

**RESOLUTION FIN 123-25: RENEWAL OF AMERIFLEX CONTRACT\***

**RESOLVED**, the Board of Education renews the contract with Ameriflex for flexible spending account (FSA) services for the 2025-2026 school year with a renewal fee of \$180 plus \$5.45 per participant per month and to authorize maximum employee deductions of \$3,200 per medical expenses and \$5,000 per dependent care.

**RESOLUTION FIN 124-25: RENEWAL/AWARDING OR EXPIRING CONTRACTS\***

**RESOLVED**, the Board of Education Pursuant to PL 2015, Chapter 47 intends to renew, award, or permit to expire the attached contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. seq. NJAC Chapter 6A:23A, and Federal Procurement Regulations CFR Part 200.317 et. Seq.



RESOLUTION FIN 125-25: AGREEMENT WITH PHOENIX ADVISORS\*

**WHEREAS**, the Butler School District (hereinafter referred to as the “Issuer”) has heretofore agreed through the execution of Continuing Disclosure Agreements (“CDAs”) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

**WHEREAS**, but for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Issuer; and

**WHEREAS**, in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filings and correct any deficiencies; and

**WHEREAS**, rules and regulations promulgated by the Securities & Exchange Commission (“SEC”) restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

**WHEREAS**, it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs; and to stand ready to provide advice as needed with the issuance of municipal debt as Independent Registered Municipal Advisor; and

**WHEREAS**, Phoenix Advisors provides such Continuing Disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

**WHEREAS**, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Issuer.

**NOW THEREFORE BE IT RESOLVED**, that the parties hereto, in consideration of mutual Krollcovenants herein contained and other good and valuable consideration, each intending to be legally bound, hereby agree as follows:

**Section 1.** Phoenix Advisors, exercising its duty of care, will perform, inter alia, the tasks described in the Scope of Services summarized in Exhibit I and, if further requested, in Exhibit II attached hereto.

**Section 2.** The Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

**Continuing Disclosure Agent Service**

\$1,350 - base fee

**Independent Registered Municipal Advisor**

There is no separate fee charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, preliminarily review financing proposals, or prepare preliminary project analyses.



A separate addendum to this Agreement will be provided for your acknowledgement, if you choose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance. Our goal is to be available to you and to add value when you need our expertise.

**Section 3.** This Agreement, as to the Continuing Disclosure Agent services and Municipal Advisor services are subject to annual renewal.

**Section 4.** This Agreement may be terminated by the Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.

**Section 5.** This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

**RESOLUTION FIN 126-25: APPROVAL OF CONTRACT WITH KROLL, LLC\***

**RESOLVED**, the Board of Education approves a contract with Kroll, LLC for fixed asset inventory appraisal for the period ending June 30, 2025 at a cost of \$2,150.

**RESOLUTION FIN 127-25: APPROVAL OF TRANSFER OF MONEY INTO A CAPITAL RESERVE ACCOUNT\***

**RESOLVED**, the Board of Education approves the following resolution:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve account at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Butler Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into a Capital Reserve account at year end, and

**WHEREAS**, the Butler Board of Education has determined that an amount up to \$1,000,000 may be available for such purpose of transfer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Butler Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.





RESOLUTION FIN 128-25: APPROVAL OF TRANSFER OF MONEY INTO A MAINTENANCE RESERVE ACCOUNT\*

**RESOLVED**, the Board of Education approves the following resolution:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain maintenance accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve account during the month of June by board resolution, and

**WHEREAS**, the Butler Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into a Capital Reserve account at year end, and

**WHEREAS**, the Butler Board of Education has determined that an amount of \$1,000,000 may be available for such purpose of transfer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Butler Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESOLUTION FIN 129-25: PARTICIPATION ADDENDUM WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS\*

**RESOLVED**, the Board of Education approves the Master Agreement #MA152 with an effective date of August 12, 2019, which together with any and all amendments and/or addenda thereto constitute the "Master Agreement".

RESOLUTION FIN 130-25: DISPOSAL OF EQUIPMENT\*

**RESOLVED**, the Board of Education approves the disposal of technology equipment and sale of surplus property as per the attached list.

RESOLUTION FIN 131-25: APPROVAL OF DISTRICT'S SALE OF SURPLUS PROPERTY\*

**WHEREAS**, the Butler Public Schools is the owner of certain surplus property which it no longer needs for public use: and

**WHEREAS**, the Butler Public Schools is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

**NOW THEREFORE BE IT RESOLVED** by the Butler Public Schools:

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also





available from the Butler Public Schools.

2. The sales will be conducted online and the address of the auction site is [www.govdeals.com](http://www.govdeals.com)

3. A list of the surplus property to be sold will be approved prior to going live for sale through [govdeals.com](http://govdeals.com)

4. The surplus property shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

5. The Butler Public Schools reserves the right to accept or reject any bid.

**RESOLUTION FIN 132-25: APPROVAL OF EDUCATIONAL DATA SERVICES, INC. \***

**WHEREAS**, Educational Data Services, Inc. has conducted bids in accordance with the provisions of Public Contracts Law, N.J.S.A. 18A:18A-21;

**NOW THEREFORE BE IT RESOLVED**, that the Board approves Educational Data Services, Inc. for the procurement of supplies and materials for the 2025-2026 school year.

**RESOLUTION FIN 133-25: RENEWAL OF PAYSCHOOL CONTRACT\***

**RESOLVED**, the Board of Education approves the renewal of PaySchools for \$4,190.00 for the 2025-2026 school year.

**RESOLUTION FIN 134-25: APPROVAL OF RENEWAL OF STRAUSS ESMAY ASSOCIATES, LLP.\***

**RESOLVED**, the Board of Education approves the renewal of Strauss Esmay Associates, LLP. for online maintenance and Policy Alert and Support Systems at a rate of \$5,015.00 for the 2025-2026 school year.

**RESOLUTION FIN 135-25: APPROVAL OF CONTRACT WITH RIVALRY SPORTS MEDICINE FOR THE 2025-2026 SCHOOL YEAR\***

**RESOLVED**, the Board of Education approves a contract with Rivalry Sports Medicine for substitute/per diem Athletic Trainers for school athletic practices and/or games at a cost of \$75.00 per hour (minimum of 3 hours). A \$85.00 fee per hour applies for 24 hours or less requests.

**RESOLUTION FIN 136-25: APPROVAL OF CONTRACT WITH A.M.E. INC.\***

**RESOLVED**, the Board of Education approves A.M.E. INC. to provide System Pneumatic maintenance, general review of the system to verify proper operation, assist maintenance staff in assessing system performance and operation, preferred response time on emergency service. Service includes maintenance, diagnosis, and inspections will be performed every three weeks. (16 visits/year). Work is to be performed during normal business hours. Additional and emergency visits are to be invoiced separately. The annual quotation total is \$27,552.00.



RESOLUTION FIN 137-25: AGREEMENT WITH GIANFORCARO ARCHITECTS, ENGINEERS, AND PLANNERS - ARCHITECT OF RECORD FOR THE 2025-2026 SCHOOL YEAR\*

**RESOLVED**, the Board of Education approves the re-appointment of Gianforcaro Architects, Engineers, and Planners, Architect of Record for the 2025-2026 school year.

RESOLUTION FIN 138-25: JOINT TRANSPORTATION AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR THE 2025-2026 SCHOOL YEAR\*

**RESOLVED**, the Board of Education approves the Joint Transportation Agreement with Educational Services Commission of Morris County for student transportation for the 2025-2026 school year.

RESOLUTION FIN 139-25: SCHENCK PRICE SMITH & KING, LLP\*

**RESOLVED**, the Butler Board of Education approves Schenck Price Smith & King, LLP as council for special projects. The rates for all professional services rendered by the Firm's professionals are as follows:

Partners and Counsel	\$190 per hour
Associates	\$175 per hour
Law Clerks/Paralegals	\$110 per hour

The above rates include all clerical and other overhead costs except as set forth below. All services are billed monthly in an itemized fashion in increments of no less than one-tenth of an hour. Certain expenses and disbursements made by the Firm on the Board's behalf will be separately itemized and reimbursed by the Board. Examples of such billed expenses, without limitation, include photocopying, messenger services, overnight delivery services, stenographic transcripts, travel-related expenses and court filing fees, all of which shall be charged to the Board at cost. The firm will not bill for travel time.

RESOLUTION FIN 140-25: APPROVAL OF AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR PROFESSIONAL SUPPORT/NON-PUBLIC SERVICES FOR THE 2025-2026 SY\*

**RESOLVED**, the Board of Education approves the agreement with Educational Services Commission of Morris County for Professional Support/Non-Public Services for the 2025-2026 school year.

RESOLUTION FIN 141-25: APPROVAL OF AGREEMENT WITH SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION FOR ANCILLARY EDUCATIONAL SERVICES FOR 2025-2026 SY\*

**RESOLVED**, the Board of Education approves the agreement with the Sussex County Educational Services Commission for Ancillary Educational Services for the 2025-2026 school year.



RESOLUTION FIN 142-25: INSURANCE COVERAGE\*

**RESOLVED**, the Board of Education approves **insurance coverages** for the 2025-2026 school year as follows:

Property, General Liability, Auto, Umbrella, Cyber Liability, Environmental	\$189,174	SAIF
Excess Coverage	\$28,336	Hudson, Allied, & Evanston
School Board Legal and Excess	\$41,682	SAIF
Workers Compensation	\$93,357	PIP
Student Accident	\$92,360	Philadelphia
Surety Bond - Treasurer	\$ 894	Western Surety
Surety Bond - Pamela Vargas	\$ 718	RLI
TOTAL	\$446,521	

RESOLUTION FIN 143-25: RENEWAL OF AGREEMENT WITH ENCORE FIRE PROTECTION/(ACT)\*

**RESOLVED**, the Board of Education approves the Renewal Agreement with Encore Fire Protection/(ACT) for inspection of district fire alarms in the amount of \$11,214.19 effective 7/1/2025 to 6/30/2026.

RESOLUTION FIN 144-25: APPROVAL OF AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR THE BIDDING/PURCHASING PROGRAM FOR 2025-2026 SY\*

**RESOLVED**, the Board of Education approves the shared services agreement with Educational Services Commission of Morris County for the Bidding/Purchasing Program for the 2025-2026 school year.

RESOLUTION FIN 145-25: APPROVAL OF CONTRACT WITH EDUCERE FOR THE 2025-2026 SY\*

**RESOLVED**, the Board of Education approves a contract with Educere to provide virtual home instruction for the 2025-2026 school year.



**RESOLUTION FIN 146-25: APPROVAL OF AGREEMENT WITH THE STEPPING STONES GROUP, LLC FOR 2025-2026 SY\***

**RESOLVED**, the Board of Education approves the agreement with The Stepping Stones Group, LLC to provide Paraprofessional and Behavior Technician services, as needed, for the 2025-2026 school year, as follows:

Services	Dates	Service Rates
Paraprofessional	9/4/2025 - 6/30/2026	\$46.00/Hour
Behavior Interventionist	9/4/2025 - 6/30/2026	\$49.00/Hour
Behavior Technician	9/4/2025 - 6/30/2026	\$80.00/Hour
Registered Behavior Technician	9/4/2025 - 6/30/2026	\$66.50/Hour
Board Certified Behavior Analyst	9/4/2025 - 6/30/2026	\$132.50/Hour

**RESOLUTION FIN 147-25: APPROVAL OF AGREEMENT WITH HAND OVER HAND FOR 2025 ESY AND 2025-2026 SY\***

**RESOLVED**, the Board of Education approves the Services Agreement with Hand Over Hand, LLC, to provide BCBA consultation and support services at a rate of \$160.00 per hour for the 2025 extended school year and 2025-2026 school year.

**RESOLUTION FIN 148-25: APPROVAL OF ARROW ELEVATOR INC. MAINTENANCE AGREEMENT FOR THE 2025-2026 SY**

**RESOLVED**, the Board of Education approves the full maintenance agreement with Arrow Elevator Incorporated to furnish maintenance on the one elevator located at Aaron Decker School for the 2025/2026 school year for the sum of \$240.00 a month.

**OPERATIONS - C. Ziegler, Chair**  
Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions OPS 37-25 through OPS 39-25 as described below:**

- OPS 37-25     HS/District Facility Use Requests\***
- OPS 38-25     Integrated Pest Management Plans\***
- OPS 39-25     Approval of Statement of Assurance for School Safety Drills\***

**Discussion:**

**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions OPS 40-25 through OPS 43-25 as described below:**

**OPS 40-25 Elementary Facility Use Requests**  
**OPS 41-25 Application for Toilet Room Facilities for the 2025-2026 SY**  
**OPS 42-25 Dual Use of Educational Space for the 2025-2026 SY**  
**OPS 43-25 School Bus Emergency Evacuation Drill Report**

**Discussion:****ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

**RESOLUTION OPS 37-25: HS/DISTRICT FACILITY USE REQUESTS\***

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2024-2025 and 2025-2026** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
6/23/2025 Through 6/25/2025	Bulldog Football	Youth Football Camp	Memorial Field  8:00 a.m.~ 3:00 p.m.	SY 25/26 -B1(5)	\$0.00
7/14/2025 Through 7/17/2025	Butler High School Wrestling	Butler Wrestling Youth Camp	BHS Gym  8:00 a.m. ~ 12:00 p.m.	SY 25/26 -B1(6)	\$0.00
6/23/2025 Through 8/15/2025	Butler Recreation	Summer Rec.	Memorial Field and Rec. Center  7:00 a.m. ~	SY 25/26 -B1(7)	\$0.00



			4:00 p.m.		
6/1/2025 Through 8/30/2025	Akadema Prospects Baseball	Baseball Practices	Hempsted Field  5:30 p.m. ~ 8:30 p.m.	SY 25/26 -E1(1)	\$0.00
7/7/2025 Through 7/10/2025	Butler Basketball	Basketball Camp	BHS Gym  9:30 a.m. ~ 2:00 p.m.	SY 25/26 -B1(8)	\$0.00
<b>Rescind Rental:</b> 7/16/2025 7/17/2025 7/18/2025 7/19/2025	One Voice Vocal Studio	Performances Teen/Young Adult Theater	BHS Auditorium  12:00 p.m. ~ 10:00 p.m.	SY 24/25 -C1(8)	Rental Fee \$750 per two day plus Custodial OT
<b>Rescind Rental:</b> 8/13/2025 8/14/2025 8/15/2025 8/16/2025	One Voice Vocal Studio	Performance Youth Theater	BHS Auditorium  2:00 p.m. ~ 10:00 p.m.	SY 24/25 -C1(9)	Rental Fee \$750 per two day plus Custodial OT
9/8/2025 9/15/2025 9/29/2025 10/6/2025 10/13/2025 10/20/2025 10/27/2025 11/3/2025 11/10/2025 11/17/2025 11/24/2025 12/1/2025 1/8/2025 1/5/2026 1/12/2026 1/19/2026 1/26/2026 2/2/2026 2/23/2026 3/2/2026 3/9/2026 3/16/2026 3/23/2026 3/30/2026	New Jersey Wind Symphony	Band Rehearsal	BHS Band Room  6:00 p.m. ~ 10:00 p.m.	SY 25/26 -E1(2)	\$0.00



4/6/2026					
4/13/2026					
4/20/2026					
4/27/2026					
5/4/2026					
5/11/2026					

**RESOLUTION OPS 38-25: INTEGRATED PEST MANAGEMENT PLANS\***

**RESOLVED**, the Board of Education adopts the Integrated Pest Management Plans for Butler High School, Richard Butler, and Aaron Decker for the 2025-2026 School Year.

**RESOLUTION OPS 39-25: APPROVAL OF STATEMENT OF ASSURANCE FOR SCHOOL SECURITY DRILLS\***

**RESOLVED**, the Board of Education approves the submission of the Statement of Assurance for School Security Drills.

**RESOLUTION OPS 40-25: ELEMENTARY FACILITY USE REQUESTS**

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2024-2025 and 2025-2026** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
6/9/2025	Mrs. Neumann ADS 4th Grade Graduating Class 2025	Alumni from ADS graduating from Class of 2025	ADS Library 3:00 p.m. ~ 6:00 p.m.	SY 24/25 -A1(43)	\$0.00
7/21/2025 7/22/2025 7/23/2025 7/24/2025 7/25/2025 7/28/2025 7/29/2025 7/30/2025 7/31/2025 8/1/2025	Mr. Kelly's Sports Camp	Sports Camp for 4th and 5th Grades	ADS Field 9:00 a.m. ~ 12:00 p.m.	SY 25/26 -C1(2)	\$0.00



RESOLUTION OPS 41-25: APPLICATION FOR TOILET ROOM FACILITIES FOR THE 2025-2026 SY

**RESOLVED**, the Board of Education approves the Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms 2025-2026 School Year form, as per the attached document.

RESOLUTION OPS 42-25: DUAL USE OF EDUCATIONAL SPACE FOR THE 2025-2026 SY

**RESOLVED**, the Board of Education approves the Dual Use of Educational Space for the 2025-2026 School Year.

RESOLUTION OPS 43-25: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**RESOLVED**, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2024-2025 school year:

School	Location of Drill	Drill Supervisor
P.G. Chambers	Parking Lot	Courtney Critchlaw

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**

**NEW BUSINESS:**

**PUBLIC PARTICIPATION #2:**

**FOR THE GOOD OF THE ORDER:  
ADJOURNMENT:**

**Motion by** \_\_\_\_\_, **seconded by** \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at \_\_\_\_\_p.m.